

1 November 2021

## **Costs to Produce the Annual Report & Accounts and the Annual Quality Report**

**Could the Belfast HSC Trust provide an estimate of the costs of producing:**

- a) The 'Annual Report and Accounts', and**
- b) The 'Annual Quality Report'**

**By costs I mean staff (and any other) costs which are distinctly attributable to the production of each of those reports.**

The requested information is not recorded. The production of the annual report and accounts involves finance tasks that need completed regardless of the requirement to produce an annual report. In addition, many individuals across the organisation are involved in the creation of this document. The publishing is carried out internally so the only external cost is cost of printing, which is in the region of £750.

We do not collate staff time in producing the annual Quality Report and no other associated costs are recorded.