



ADULT PROTECTION REPORT ON THE INVESTIGATION IN RESPECT OF:

DATE:

Designated Adult Protection Officer:

Designation:

Report Authors:

Date report signed off:

PRIVATE AND STRICTLY CONFIDENTIAL

NOTE:

The contents of these reports are not to be reproduced, copied or divulged.

Information obtained at a case discussion is not to be discussed with or revealed to others without first obtaining written permission from the source of the information.

**Any important omissions or inaccuracies in these reports should
Be notified to the Chairperson within 7 days: otherwise it
Will be assumed that the reports are agreed.**



EXECUTIVE SUMMARY

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LIST THE MEMBERSHIP OF THE INVESTIGATION TEAM. (IO (s) and DAP0)

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INVESTIGATION TERMS OF REFERENCE (What have you been asked to do?)

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INVESTIGATION METHODOLOGY (How were the concerns investigated. Include details of any capacity/consent issues, interviews conducted, documentation reviewed, outcome of JP/PSNI investigations etc.)

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PROVIDE A DESCRIPTION OF INCIDENT/CASE. (Outline the details of the adult safeguarding concerns including any previous concerns. Include a pen picture of the adult/s in need of protection.)

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FINDINGS (This section must include the detail and analysis of the factual evidence identified in the investigation including the source and dates of any meetings where information came to light. Detail must include the weight attributed by the IO to the seriousness of the harm /abuse and the rationale for same. Attach a copy of the risk assessment completed by the IO.)

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CONCLUSIONS (Were the adult safeguarding allegations substantiated on the balance of probability/not substantiated etc. Include the views of the Adult in Need of Protection and/or their representative.)

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LESSONS LEARNED

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RECOMMENDATIONS AND ACTION PLANNING

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DISTRIBUTION LIST

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