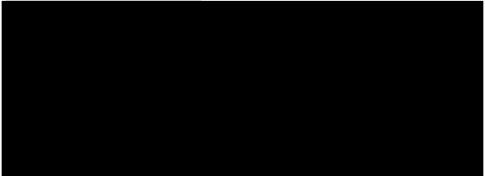


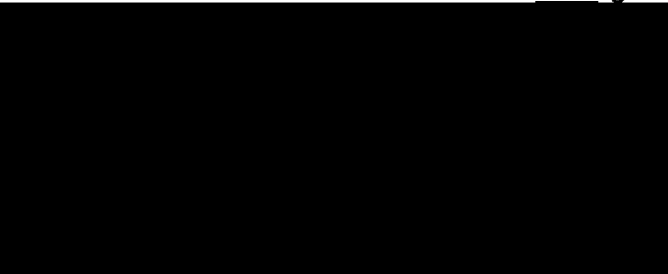

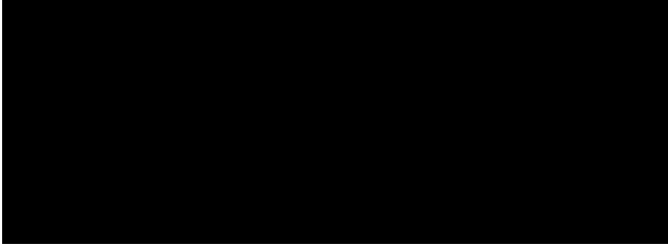



Meeting Title	Meeting between the BHSCT and Oaktree Manor Care Home
Date	15 September 2020
Time	11:30
Venue	Skype Call

Attendees	<u>BHSCT</u> Tracy Reid Joanne Coogan Patricia Maginnis	<u>Oaktree Manor</u> 
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Agenda Item/ Issue	Notes/Actions	Resp	Date Comp
1.0 Introduction & Purpose	Tracy opened the meeting and advised the purpose of the meeting was to review actions following 1 st September.		
2.0 Trust Concerns and Home Action Plan	<p>1.0 Information received by Trust this morning.  advised delay in response was due to her being on leave. Tracy had asked for review on weight loss in terms of timeframe etc.  did get a copy of it, will be shared with us.</p> <p>Following the previous meeting on 1st September, the Trust has received an action plan, SALT audit outcome, weight loss action plan and Warwick consulting care home form.</p> <p>The Trust continues to have concerns relating to </p> <p>The home provided an update on  </p> <p>The Trust also has concerns regarding poor intake of fluids. The home gave assurance that fluid intake</p>		Friday 4 Sept

Agenda Item/ Issue	Notes/Actions	Resp	Date Comp
	<p>was being monitored and hospital admission was in response to poor intake. █████ agreed policy to be recirculated regarding monitoring of fluid levels with staff today. TR requested an update regarding fluid intake.</p> <p>In relation to █████ █████</p> <p>The Trust continues to require a focused review for both █████ █████ confirmed this would be forwarded today.</p> <p>█████ advised a timeline has also been completed in respect of █████ In addition, this resident had a █████</p> <p><u>2.0 Monitoring visits</u> The most recent monitoring visit was undertaken on Sunday 13th September. The report indicated temperature check was carried out at the door. █████ advised the completion of temperature checks has been discussed with staff. A standing thermometer scanner in the foyer is being moved to be more frontal rather than sitting to side. Monitoring visit included good atmosphere in the home following dementia friendly quiz. Bowel recording now being carried out on system. TR reminded the home to record the reason where bowel movements are not being recorded, where appropriate. The report noted █████ family were █████</p> <p>TR noted that where issues being identified, they were being addressed.</p> <p><u>3.0 Nail Care</u> There are no further issues with nail care. Podiatrist has also been in the Home.</p> <p><u>4.0 Food hygiene and hand hygiene</u> Blue aprons also in place and hand gels also being used between administrations of medication. The Trust has observed individual alcohol gels and note no further issues of empty hand gel dispensers</p> <p><u>5.0 Daily Care Records</u> The Trust has concerns regarding a resident who was not to be given █████</p>	<p>█████</p> <p>█████</p>	<p>15th September</p>

Agenda Item/ Issue	Notes/Actions	Resp	Date Comp
	Administration of medication training has taken place.		
3.0 AOB	<p>████ confirmed █████ is outstanding. Following this the Trust will meet internally to identify any further points of clarification to information required. TR thanked the home for their cooperation with the reviews.</p> <p>SE trust undertaking an SAI and Belfast Trust will share any information that we have as part of that process.</p> <p>TR emphasised the need to ensure sustainability of improvement to ensure processes are not dependent on one person.</p> <p>████ advised that following a difficult period for staff in the home, the group of staff who were causing difficulties are no longer working at the home. █████ advised that where direct threats are being made to staff, they are encouraged to report those to the PSNI. Runwood have also carried out a staff survey to assess impact. TR acknowledged that it had been a difficult time for everyone in home and was pleased to report that the most recent monitoring visit noted a positive atmosphere in the home.</p>	TR	29 th Septem ber 2020
4.0 Next steps	A record of the meeting will be shared as soon as possible. A further meeting to follow up on action responses will be scheduled for Tuesday 29 th .		