

2 January 2025

Title Non-Medical/Non-Clinical Locum Staff

Please could you provide the following information for Non-Medical/Non-Clinical staff (inclusive of Social Services, Support Services, Admin & Clerical, Estates and Facilities, Managers) for the financial year 2023/24 and for the period Apr – Sep 24;

1. How many shifts per month were sent out for locum agencies to fill?

Estates/Support Services/Facilities: The Estates Clerical & Admin posts listed below are not filled as shifts. Normal weekday working hours only.

Social Services, Managers Admin and Clerical: Social services staff, managers and admin and clerical staff are employed across multiple service areas across the Trust and this information is not held centrally. The scope of this part of your request is too wide and we would be unable to provide this information as it would require a manual count through each involved service area which would take over 18 hours.

We estimate that compliance with this request for information would exceed the appropriate costs limit. Under Section 12 of the Freedom of Information 2000, the limit has been specified as £450 and represents the estimated cost of one or more persons spending 18 hours in determining whether we hold the information, locating, retrieving and extracting this information.

2. How many of these shifts were filled by framework agency per month?

Estates/Support Services/Facilities: The Estates Clerical & Admin posts listed below are not filled as shifts. Normal weekday working hours only.

Social Services, Managers Admin and Clerical: Social services staff, managers and admin and clerical staff are employed across multiple service areas across the Trust and this information is not held centrally in a way which can be extracted easily. The scope of this part of your request is too wide and we would be unable to provide this information as it would require a manual count through each involved service area which would take over 18 hours.

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3. How many shifts per month were filled by off-framework agencies?

Estates/Support Services/Facilities: No Off-framework Agency use.

Social Services, Managers Admin and Clerical: Social services staff, managers and admin and clerical staff are employed across multiple service areas across the Trust and this information is not held centrally. The scope of this part of your request is too wide and we would be unable to provide this information as it would require a manual count through each involved service area which would take over 18 hours.

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4. How many of these shifts were unfilled per month?

Estates/Support Services/Facilities: The Estates Clerical & Admin posts listed below are not filled as shifts. Normal weekday working hours only.

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5. How many agency locums have you currently working in each category for each agency?

Estates/Support Services/Facilities: 1 x General Admin & Clerical post - The Recruitment Co Ltd and 1 x General Admin & Clerical post - Staffline Recruitment (NI) Ltd

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persons spending 18 hours in determining whether we hold the information, locating, retrieving and extracting this information.

6. What did the trust spend per month, for each framework and non-framework agency supplier?

Please see the attachment which provides the total spend for both off-contract and contract spend for non-medical, non-clinical agency spend and has been provided cumulatively for 23/24 full year and 6 months apr-sept 24, rather than by month.