

**BHSCT Charitable Trust Funds Grant Application**

Amalgam Fund Name & Number	Cross Cutting (Admin)
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For official CTF office use only		
CTF Unique Approval Ref <b>Z-2324-590</b>	Date <b>25-01-24</b>	Initialled <b>KOH</b>

**Details of anticipated expenditure (list all expected itemised costs) additional information can be provided on a separate sheet**


Application to support the administration of BHSCT CTF admin staff  
X1 Band 6  
X2 Band 4

For period Nov-23 to Mar-25 (to include a shortfall for Oct-23)

Refer to costing attached. Note the costings was after consultation with Management Accounts and includes an estimated uplift for 23/24 5%, and 3% for 24/25. Costs also include E'er cost of 33%

Amount Required Exclusive of VAT £140,000.00

APPLICANT PRINT NAME: Stephen Macartney

APPLICANT SIGNATURE & DATE  25/1/24.

**Employee declaration FOR TRAVEL COURSE AND CONFERENCES UK & IRELAND ONLY**

Where applicable, by signing this form I confirm that:  
My study leave application has been approved by the appropriate manager through HRPTS system in line with the assistance to study policy.  
I am responsible for ensuring that the correct level of approval has been obtained when submitting the Charitable Funds Application

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

***I have reviewed the attached request and I am content it meets the Public Benefit Test, it fits with the fund objectives, Trust objectives, values and is in line with the CTF Handbook & Guiding Principles***

**Committee Member 1**  
Signature & Date

**Committee Member 2 or Chair**  
Signature & Date

**Category of Spend Please Select one**

Building & Refurb		Medical Research		Patient Education & Welfare	
Purchase of New Equip		Staff Education		Other	
Other- Please Specify					

Grade	WTE	Current 22/23 Payscales			Cost of Living Increase / allowance		
		Entry	Intermediate	Top	23/24 (5%)	24/25 (3%)	25/26 (3%)
Band 6	1.0	£33,706.00	£35,572.00	£40,588.00	£53,982.04	£58,381.58	£60,133.02
Band 4	2.0	£23,949.00	£26,282.00	£34,955.06	£36,702.81	£37,803.90	£38,938.01

Shortfall up to Oct-23	£4,641.53
Nov-23 to Mar24	£38,909.98
24/25	£96,185.47

**£139,736.98**

## HSC Agenda for Change Terms and Conditions Pay bands and pay points from **01 April 2022**



Band	£20,375 <sup>2</sup>			
	Entry	Years until eligible for pay progression	Top	
Band 2	£20,375	2	£21,318	
Band 3	£21,730	2	£23,177	
Band 4	£23,949	3	£26,282	
Years until eligible for pay progression				
Band	Entry	Years until eligible for pay progression	Intermediate	Top
Band 5	£27,055	2	£29,180	£32,934
Band 6	£33,706	2	£35,572	£40,588
Band 7	£41,659	2	£43,806	£47,672
Years until eligible for pay progression				
Band	Entry	Years until eligible for pay progression	Top	
Band 8a	£48,526 <sup>3</sup>	5	£54,619	
Band 8b	£56,164 <sup>3</sup>	5	£65,262	
Band 8c	£67,064 <sup>3</sup>	5	£77,274	
Band 8d	£79,592 <sup>3</sup>	5	£91,787	
Band 9	£95,135 <sup>3</sup>	5	£109,475	

### Key

- <sup>1</sup> Closed to new entrants.
- <sup>2</sup> From 01 April 2023, annual salary increased from £20,270 to £20,375 (pro rata) in line with National Living Wage of £10.42 per hour.
- <sup>3</sup> Where staff were in receipt of a consolidated payment as at the 31 March 2022, these will continue for 2022 until the staff member reaches their increment date to receive the top pay point.