

**TRUST BOARD  
 SUBMISSION TEMPLATE**

<b>MEETING</b>	<b>Trust Board</b>	<b>Ref No. P61-2024 A</b>
<b>DIRECTOR</b>	<b>John Maxwell / Chris Hagan</b>	<b>Date 7<sup>th</sup> Nov 24</b>
<ul style="list-style-type: none"> <li>• <i>Annual Quality Report 2023-24</i></li> </ul>		
<b>Purpose</b>	<p>The Annual Quality Report (AQR) is required by DoH 2023/24 from all NI Trusts to detail Trust quality activity across 5 key themes and further improve visibility of Trust quality improvement and innovation activity. All Trust AQRs are required to be made publicly available during World Quality week commencing 11<sup>th</sup> – 15<sup>th</sup> November 2024.</p>	
<b>Corporate Objective</b>	<ul style="list-style-type: none"> <li>• Safety and Excellence</li> <li>• Continuous Improvement</li> <li>• People</li> <li>• Partnerships</li> <li>• Resources</li> </ul>	
<b>Key areas for consideration</b>	<p>The Annual Quality Report is produced by each HSC Trust in NI and by the Public Health Agency. The report follows a recommended structure and content outlined by the DoH. (see attached)</p> <p>The report structure covers five identified key Themes:</p> <p><b>Theme 1: Transforming the Culture</b>  <b>Theme 2: Strengthening the Workforce</b>  <b>Theme 3: Measuring the Improvement</b>  <b>Theme 4: Raising the Standards</b>  <b>Theme 5: Integrating the Care</b></p> <p>The report highlights, key achievements and development work undertaken around safety and quality in the Belfast Trust throughout, covering our 6 key QMS metrics:</p> <ul style="list-style-type: none"> <li>• Safety</li> <li>• Experience</li> <li>• Effectiveness</li> <li>• Timeliness</li> </ul>	

	<ul style="list-style-type: none"> <li>• Efficiency, and</li> <li>• Equity</li> </ul> <p>In addition, this year the report was created using new software; CANVA and Page Tiger to produce a more concise, engaging and interactive report for our staff, patients, service users and the public, including a video introduction from the interim Belfast Trust Interim Medical Director Dr John Maxwell and a video summary at the end of the report from Dr Martin Duffy, Belfast Trust QI Faculty and Consultant Anaesthetist.</p> <p>The QI Team have been supported in the development of this retrospective annual report by Directorate representatives, particularly from Corporate Communications and the Involvement team within PPI. We would also welcome the input and guidance of the Trust Board in the ongoing iterative development of the AQR over the next year to build on the work already undertaken with streamlining the report and producing a more interactive document which is accessible, meaningful and showcases ongoing QI work in addition to fulfilling mandated data reporting requirements.</p> <p>Link to Interactive Annual Quality Report 2023/34:  <a href="https://belfasttrust.pagetiger.com/bhsct-annual-quality-report-2023-24/bhsct-annual-quality-report-2023-24">https://belfasttrust.pagetiger.com/bhsct-annual-quality-report-2023-24/bhsct-annual-quality-report-2023-24</a></p> <p>There is also a fully accessible DRAFT version of the report embedded in the Page Tiger Menu (Top left corner).</p> <p>Also, please find attached a PDF of the Belfast Trust Annual Quality Report 2023/24 and an Accessible draft version word document.</p> <p>Once approved, the report will be emailed to all staff, posted on the Loop and must be formally published on the Belfast Trust external website and social media on World Quality Day (Thursday 14<sup>th</sup> November 2024)</p>
<p><b>Recommendations</b></p>	<ol style="list-style-type: none"> <li>1. <i>That Trust Board approve the Annual Quality Report for 2023-24</i></li> <li>2. <i>That Trust Board agree to provide feedback on the development of subsequent Annual Quality Reports</i></li> </ol>