

17 November 2025

## Information on Adult Social Care Services and Nursing Placements

1. An organisational structure chart of the Health and Social Care Trust, specifically focussing on people responsible for Adult Social Care and Nursing Home placements.

ACOPS – Included below

Hospital Social Work

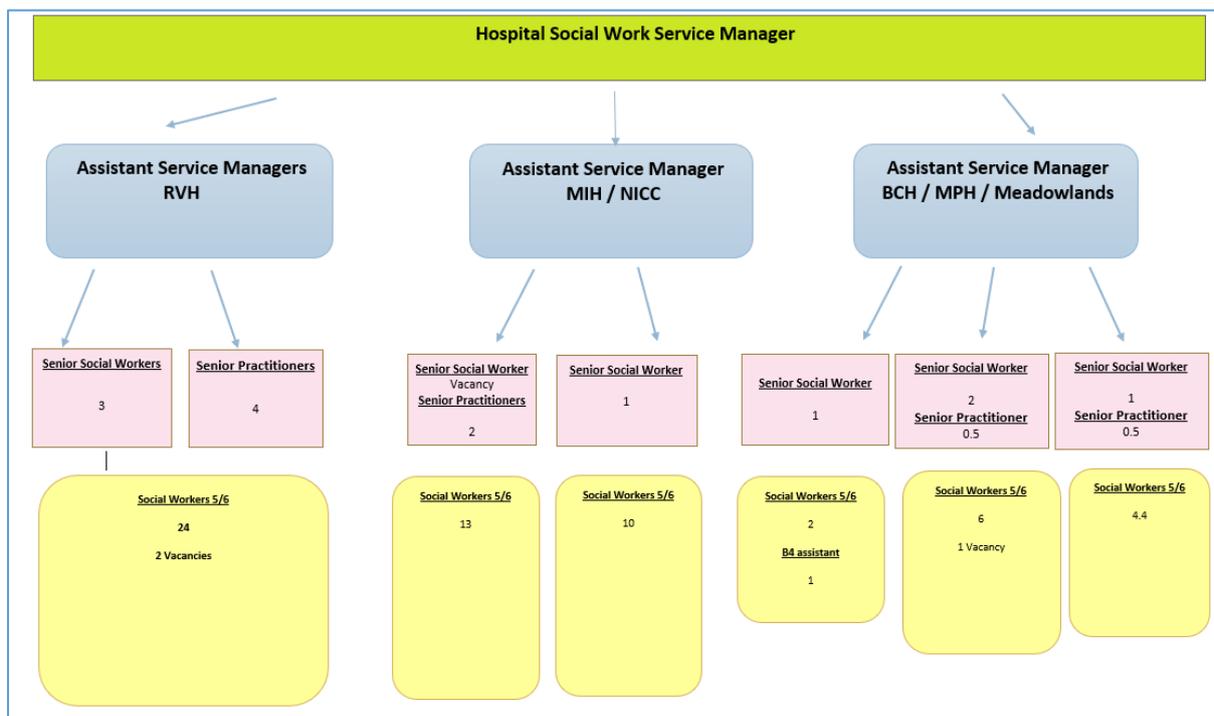
Commissioned Services

Physical Health & Disability

Community Social Work

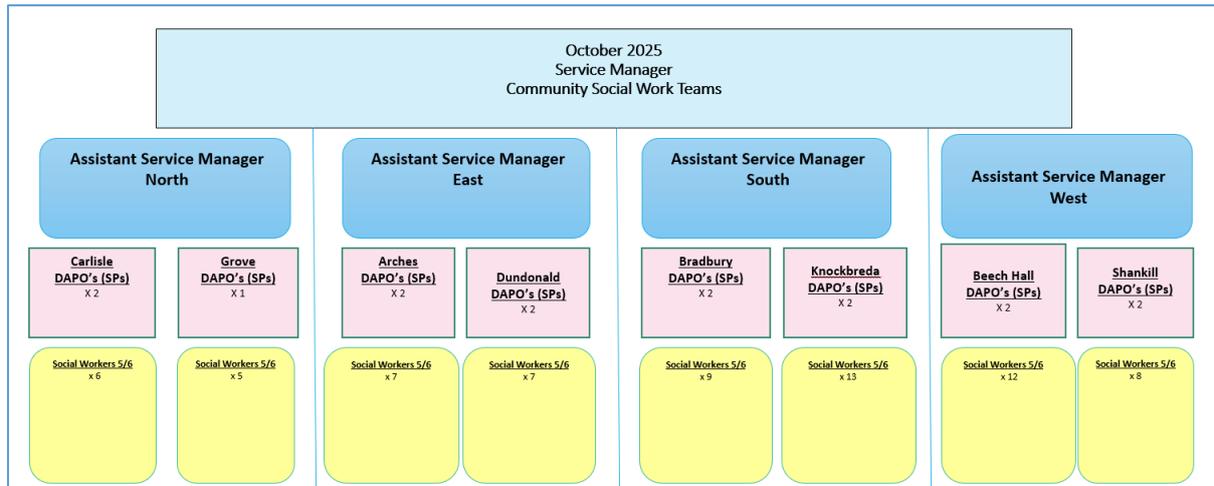
Mental Health

Learning Disability

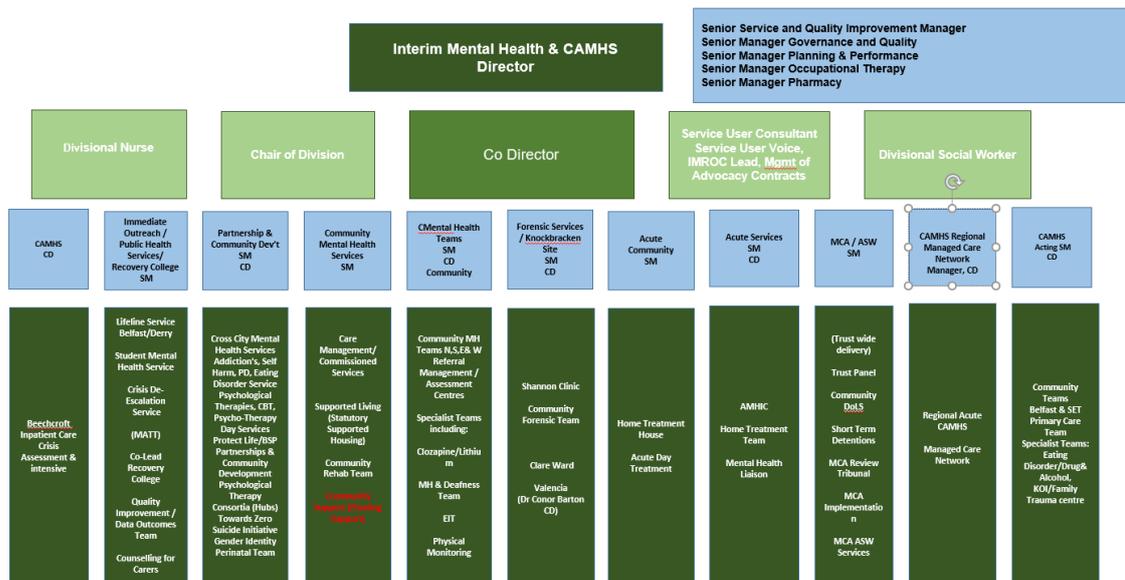




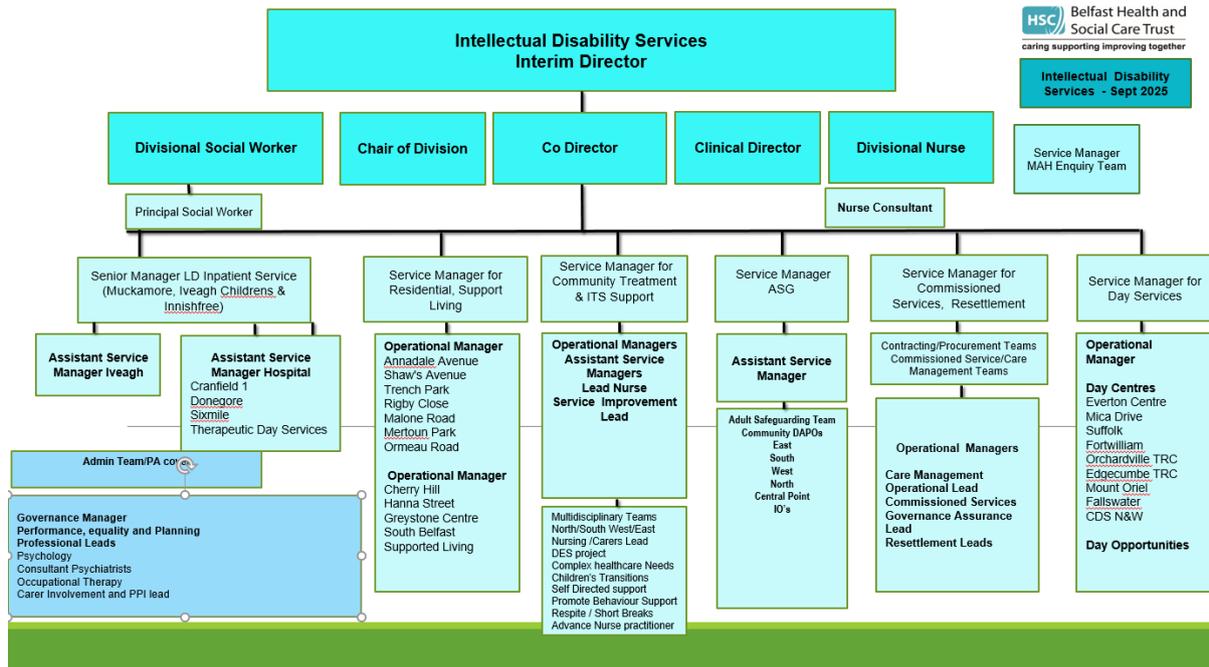
17 November 2025



**Mental Health and Learning Disability Directorate**



17 November 2025



2. Details of organisational roles involved in discharge, locating and agreeing funding for residential, nursing and other placements, as well as work email addresses and telephone numbers. Job roles would include the following or equivalent within the organisation:

**Discharge Coordinators.**

**Adult Community, Older Peoples Services, (ACOPS) Directorate**

- 1 x Service Manager HSW
- 3 x Assistant Service Manager HSW
- 1 x Community Discharge Manager
- 1 x Service Manager PH&D
- 2 x Co-Director
- 1 x Director of ACOPS & AHP
- 1 x Director of Finance

Individual staff email accounts are withheld under section 40 (5B). Due to the increased risk of targeted Phishing emails which could lead to a cyberattack if individuals email accounts are publicised. To disclose individual staff members email account details is personal data and would identify the individual members of staff and therefore cannot be released.

All of these staff can be contacted via the Belfast Trust switchboard on telephone number 02890 240503.

**17 November 2025**

- **Discharge Coordinators.**

### **Discharge Co-Ordinators**

#### **Cancer & Specialist Medicine**

- WTE B7 Discharge co-ordinator for Oncology Inpatients
- WTE B7 Discharge co-ordinator for Haematology Inpatients

In addition to the dedicated discharge co-ordinators outlined above, all ward sisters and nurse in charge of each ward would liaise on a daily basis with relatives, nursing homes and community teams in the preparation of patients for discharge. None would be involved in the approval process for funding, this would be taken forward by social work teams.

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### **Discharge Co-Ordinators Trauma and Orthopaedics Service (TOR)**

#### **TOR Division**

- WTE B7 Discharge co-ordinator for Trauma & Orthopaedic acute patients
- WTE B6 Discharge co-ordinator for Trauma & Orthopaedic acute patients

In addition to the dedicated discharge co-ordinators outlined above, all ward sisters and nurse in charge of each ward would liaise on a daily basis with relatives, nursing homes and community teams in the preparation of patients for discharge. None would be involved in the approval process for funding, this would be taken forward by social work teams.

Individual staff email accounts are withheld under section 40 (5B). Due to the increased risk of targeted Phishing emails which could lead to a cyberattack if individuals email accounts are publicised. To disclose individual staff members email account details is personal data and would identify the individual members of staff and therefore cannot be released.

**17 November 2025**

All of these staff can be contacted via the Belfast Trust switchboard on telephone number 02890 240503.

### **Discharge Co-ordinators Unscheduled Care Directorate**

Discharge Co-ordinators in Unscheduled Care Directorate can be involved in the discharge planning but not involved in approving funding for placements

- 1.0 W.T.E x Respiratory
- 1.0 W.T.E x Surgery
- 1.0 W.T.E x Neurosurgery
- 1.0 W.T.E x Cardiology
- 1.0 W.T.E x Neurology
- 1.0 W.T.E x Stroke
- 1.0 W.T.E x Vascular
- 1.0 W.T.E x Fractures
- 1.0 W.T.E x Mater Infirmary Hospital Discharge

All of these staff can be contacted via the Belfast Trust switchboard on telephone number 02890 240503.

- **Patient Flow Team.**

The Patient Flow Team in Belfast Health and Social Care Trust would be as follows:

- 1.0 W.T.E x Royal Victoria Hospital
- 1.0 W.T.E x Mater Infirmary Hospital
- 1.0 W.T.E x Belfast City Hospital

All of these staff can be contacted via the Belfast Health and Social Care Trust switchboard on telephone number 02890 240503. (not involved in approving funding for care home placements)

- **Hospital Social Workers ACOPS**

- 1 x Service Manager HSW
- 3 x Assistant Service Manager HSW
- 1 x Community Discharge Manager

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**17 November 2025**

account details is personal data and would identify the individual members of staff and therefore cannot be released.

All of these staff can be contacted via the Belfast Trust switchboard on telephone number 02890 240503.

- **Discharge Administrators.**

This role does not exist within the Belfast Health and Social Care Trust.

- **Placement Officers.**

This role does not exist within the Belfast Health and Social Care Trust.

- **Referrals Team.**

This role does not exist within the Belfast Health and Social Care Trust.

**3. The number of placements in Nursing Care funded by the Trust with costs exceeding £2,500 per week/£130,000 per annum.**

As at 31 July 2025 we have 89 placements in Nursing Care with costs exceeding £2,500/week. Please note this figure excludes the cost of any 1:1 arrangements that are paid separately via invoice. We have not included residential home placements.

**4. Details of any frameworks or similar procurement arrangements operated by the Local Authority in relation to Adult Nursing and Residential placements.**

Belfast Health and Social Care Trust does not currently operate a formal framework or similar procurement arrangement for adult nursing and residential care home provision. Providers may engage directly with the Trust, and where their services align with current needs, meet the necessary pre-contractual requirements, and offer value for money, contracts may be awarded.