



Belfast Health and
Social Care Trust

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How to Apply for Partial Retirement

Please be aware it will take up to 6 months to process applications. Should you choose to retire within 6 months of your application you may not be in receipt of pension benefits at the date of flexible retirement?

5. Your Manager completes the offline partial retirement Contractual Change Form (CCF) and sends this to you. you should then send an email with all relevant attachments (CCF, AW6, partial retirement supplementary form and certificates) to the **HRRETIREMENTS@belfasttrust.hscni.net** inbox in one email.