

 Belfast Health and Social Care Trust caring supporting improving together		Paper Ref. Num. <i>Note:- To be completed by HQ meeting organiser</i>
Belfast Health & Social Care Trust Meeting Template Sheet (v050526)		
Title of paper (Maximum of 300 characters) BACS Indemnity Form – Board Resolution Required		
Purpose of paper		Choose an item.
If other purpose please specify		Please enter text here
Meeting TB Public		
If other meeting please specify		Please enter text here
Rationale for confidential consideration (if applicable)		
Presenter		Maureen Edwards Enter Other Presenter Name Here
Date of meeting		23/7/2026
Background (Maximum of 1500 characters) This is a requirement for our Banking set-up for Equip Go-Live. A SUN (Service User Number) is a six-digit number assigned to identify it within the BACS (Bankers Automated Clearing Services) system. It is essential for submitting Direct Debit or BACS Direct Credit payments. We currently have a SUN number, mainly used for the purposes of receiving/lifting Direct Debits from our customers/debtors however within Equip we will also be required to make BACS payments – which require a credit facility to be added to the SUN - for the processing of some transactions that are currently made by a manual bank transfer. These will continue to be approved in line with current controls and the only change is that under the new Oracle system, payments will be uploaded through the system and a BACS file will be created and sent to the bank for payment rather than via a banking online process. A credit facility for our SUN of £1m has already been approved by our provider, Bank of Ireland and a Board Resolution is required in order to complete.		
Date considered at Exec Team (If Applicable)		21/07/2026
Options for consideration (Maximum of 1500 characters)		
Recommendations (Maximum of 1500 Characters) Credit facility on current SUN to be approved by Trust Board and form to be signed by the Chair.		

Proposed Onward Consideration	Remove from Agenda
If other	

Note:-

Any papers accompanying this template should not exceed 10 pages in length.

Please ensure when submitting papers that

- (1) Orientation of paper is set so that the content of the paper can be read***
- (2) Embedded documents should be [provided a separate attachments***
- (3) Append any papers to this coversheet starting on the next page***

Insert/Copy/Paste any additional information from this point