

# Parking Arrangements

Following the announcement of free parking for NHS Staff by the Health Minister, we have been actively working to meet all requests and would appeal for staff to fully consider if they require a space and what alternative means of getting to and from work are available to them.

Working with our Trade Unions, we want to ensure staff have all the relevant information in relation to parking and we ask for your co-operation and patience on this matter.

1. Free Parking
2. Alternative Parking Facilities
3. Parking Safely and Parking Fines

The current traffic enforcement measures introduced on the Royal site on 1 October 2020, have attracted positive feedback from patients, staff who are blue badge holders, NIAS, Translink, those making essential deliveries to the site and other staff and service managers.

Due to the Minister's announcement, a temporary exemption has been introduced until 31st March 2021 to permit parking in 30 minute waiting areas between the hours of 7pm and 7am. Other than that specific temporary exemption, all staff should continue to comply with the enforcement measures that are in place.

All traffic areas have clear road markings and additional signage has been erected to reinforce where and how the parking enforcement applies. A Parking Charge Notice (PCN) will be applied to any vehicle that is parked in a restricted area or in a location that impedes emergency vehicles, traffic flow or the safe passage of pedestrians. In circumstances where two or more PCNs are unpaid, vehicle clamping will be deployed.

These arrangements are applied by APCOA Parking UK Ltd on behalf of the Trust in compliance with the British Parking Association Code of Practice.

You should be aware of the following:

- Parking Charge Notices (PCN) issued by APCOA have legal status;
- PCNs incorporate advice on the right of appeal in circumstances where it is considered the PCN has been issued inappropriately;
- Multiple PCNs will result in the deployment of a vehicle clamp which will not be released until outstanding PCNs and the clamp release fee have been paid;
- Tampering with an immobilisation unit (clamp) is considered criminal damage which will result in referral to the police by APCOA;
- Non-payment of a PCN has the potential to affect credit rating or may lead to an appearance in court.

## Outstanding PCNs

In recognition that some staff may not have fully appreciated the status of PCNs already issued, APCOA has offered to extend the discounted charge period for any

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PCNs received before 20th November 2020, if paid by Friday 4th December 2020. This amount is shown on the PCN.

If anyone has a query about the detail of a PCN, they should contact APCOA at 0345 301 1151 (option 5).

Please have the Vehicle Registration Number available.