

26 July 2022

## **Band 2 and Band 3 Job Specs**

**I request copies of the following documents:**

**i) Job description/job spec for the following posts/roles:**

- a) BCH Band 2 Enquiries – Not available**
- b) BCH Band 3 Outpatient reception – Not available**
- c) Cancer Centre Band 3 Reception – Not available**
- d) BCH Band 3 Transport Admin – Not available**

**ii) AfC CAJE/job matching/evaluation report for the following posts/roles:**

- a) BCH Band 2 Enquiries – Not available**
- b) BCH Band 3 Outpatient reception – Copy Attached**
- c) Cancer Centre Band 3 Reception – Not available**
- d) BCH Band 3 Transport Admin – Copy Attached**

**Please note:**

On 5 July 2022 we advised that we would need job reference numbers to locate all the Job Specs requested. If these can be located the Trust can look into this matter further.