

2 August 2022

## **Waiting List Policy**

**Re Recruitment of a Senior Community Staff Nurse post: I request evidence explaining the nature of the waiting list policy used for similar i.e. Band 6 Nursing posts advertised in the past 5 years, including the approximate dates of their use, as well as the process used to determine the type of waiting list to be used (e.g. cyclical or bespoke).**

**Please ensure that the documents provided to me fully explain when the type of waiting list to be used is decided and by whom.**

**Finally, please provide me with other examples of when the type of waiting list process to be used was decided after an offer of employment had been made.**

Belfast Health and Social Care Trust is unable to respond to these questions. Waiting list management falls within the remit of Recruitment Shared Services at the Business Services Organisation (BSO), which was established to provide a broad range of regional businesses support functions and specialist professional services to the health and social care sector in Northern Ireland.

You should direct your request to BSO at Email: [Foi.bso@hscni.net](mailto:Foi.bso@hscni.net)

Alternatively, you can post it to:

Corporate Services Department  
Business Services Organisation  
2 Franklin Street  
Belfast  
BT2 8DQ