

15 August 2022

Staff Courses and Training

Enquiry:

1. What is your total annual budget (£ GBP) for project, programme, and portfolio management training courses (22/23)? Course examples include, but are not limited to: PRINCE2, Agile PM, MSP, ITIL, PRINCE2 Agile, APM PFQ or PMQ, PMP etc.

2. What was your total expenditure per year, broken down by course name and course delivery type (e.g. e-learning (self-paced) or classroom) for project, programme and portfolio management training courses in 18/19, 19/20, 20/21, 21/22? e.g.

18/19 - £38,000

PRINCE2 - £20,0000

e-learning (self-paced) - £10,000

Physical Classroom - £5,000

Live virtual - £5,000

Agile PM - £18,000

e-learning (self-paced) - £10,000

Physical Classroom - £8,000

3. Which public sector frameworks (or other contracts) do you use for project, programme and portfolio management training courses (if any)?

4. If a contract or framework is in place, when is this due to expire?

5. Which external training/course providers for project, programme and portfolio management training courses do you use (provide company name) and what proportion of expenditure did each receive in 18/19, 19/20, 20/21, 21/22 ? e.g.

18/19 - £38,000

Provider 1 - £30,000

Provider 2 - £8,000

6. For project, programme and portfolio management training courses below the value threshold for formal tendering process how is a provider selected? Is there a pre-approved supplier list for teams/individuals to choose from? What is the process to get added to this list?

7. Please provide details of the department responsible for choosing and procuring training providers as well as the senior responsible person for decision approval?

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Trust Response:

Belfast Trust does not have a budget dedicated to project, programme, and portfolio management training courses. These programmes would be commissioned by individual teams and directorates as training needs are identified.

The information is not centrally held and for each directorate to compile this would mean a manual trawl of Trust records. We estimate that compliance with this request for information would exceed the appropriate costs limit. Under Section 12 of the Freedom of Information 2000, the limit has been specified as £450 and represents the estimated cost of one or more persons spending 18 hours in determining whether we hold the information, locating, retrieving and extracting this information.

Belfast Trust's People and Organisational Development Team do not coordinate these programmes for the Trust and are not involved in their commissioning or facilitation.

Programmes are often paid for through the Trust Assistance to Study policy and paid through the directorate budget. There is therefore no framework or purchasing criteria.