

15 March 2023

## Car Parking Pass

With regard to obtaining a car-parking pass at the Royal Group of Hospitals can you tell me:

### 1. When parking will become available?

It is anticipated that the roll out of the car parking application process at the Royal Groups of Hospitals will happen in the near future but exact dates are yet to be confirmed. This application process, which was implemented at the Belfast City Hospital site in 2022, is presently being reviewed to reflect learning following this implementation via the Belfast Trust Car Parking Strategy Group and in collaboration with representative Trade Unions.

### 2. Waiting list for this?

The waiting list was closed on 1 July 2021. Anyone on the waiting list will have completed, signed and dated a form.

### 3. If anyone has got a car parking space since September 2019?

Yes.

### 4. If someone has got a space, what the specific reason was?

The reason would firstly have been subject to availability and the use of the waiting list. Post COVID pandemic, extended parking was offered to staff who met specific criteria, including those who worked shifts – commencing their shift early and/or finishing late.

### 5. Why a member of staff cannot have the same parking pass and salary sacrifice as other staff members but park in the public car park.

When the application process is rolled out to the Royal Group of Hospitals, staff will be given an equal opportunity to apply for car parking.

### 6. Can you explain to me what the appeal and review/governance structure is?

The answer to this question and many other questions on car parking and the application process can be found in the relevant documents on the links below, which are available on the Belfast Trust Loop.

[https://bhsct.sharepoint.com/sites/nue/\\_layouts/15/Doc.aspx?sourcedoc=%7B6F4879F-3005-4A6A-A037-042F0D2416E7%7D&file=Staff%20Information%20on%20Carparking%20Permit%20Application.docx&action=default&mobileredirect=true&DefaultItemOpen=1](https://bhsct.sharepoint.com/sites/nue/_layouts/15/Doc.aspx?sourcedoc=%7B6F4879F-3005-4A6A-A037-042F0D2416E7%7D&file=Staff%20Information%20on%20Carparking%20Permit%20Application.docx&action=default&mobileredirect=true&DefaultItemOpen=1)

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[https://bhsct.sharepoint.com/sites/nue/\\_layouts/15/Doc.aspx?sourcedoc=%7B8A3CDF8C-D5B5-45C6-9DB0-965CCB0FC516%7D&file=FAQs%20on%20car%20parking%20access%20criteria.docx&action=default&mobileredirect=true&DefaultItemOpen=1](https://bhsct.sharepoint.com/sites/nue/_layouts/15/Doc.aspx?sourcedoc=%7B8A3CDF8C-D5B5-45C6-9DB0-965CCB0FC516%7D&file=FAQs%20on%20car%20parking%20access%20criteria.docx&action=default&mobileredirect=true&DefaultItemOpen=1)

- 7. I would like to know how many new car parking passes have been issued since September 2019, what each individual reason was and the total number of car park pass requests over the same time period**

Staff leaving the employment of the Trust or moving to an alternative work location in the Trust provided an opportunity to offer car-parking permits from the waiting list.

There were 140 Trust employees offered a parking permit from the waiting list from September 2019 to November 2020.